Carroll College

**Request to MODIFY Approved Research**

This request to modify a research project already approved by the IRB must be approved by the IRB prior to initiation of changes to your approved research protocol.

<https://youtu.be/-6Dr0Ynx5KI>, demonstrates how to upload the request and supporting documents to Moodle, however, please upload as a single pdf file to Upload 1 and Upload 2. IRB review will be delayed if (a) the instructions on this application are not followed and (b) all necessary supporting documents are not uploaded to Moodle.

**Part 1. Investigator and Project Information**

**Title of Study:**

**Date of Request to Modify:**

**Expiration Date of Existing Approval:**

**Principal Investigator**

Name:

Mailing address or campus box #:

Phone #:

Email Address:

**Faculty Director (for student projects)**

Name:

Mailing address or campus box #:

Phone #:

Email Address:

List **all other project personnel** including co-principal investigators, co-investigators and anyone else who has contact with subjects or identifiable data from subjects. **Include email address for each person who should receive electronic copies of IRB correspondence to the PI:**

**Name 1:**       **e-mail 1:**

**Name 2:**       **e-mail 2:**

**Name 3:**       **e-mail 3:**

**Name of funding source or sponsor:**

[ ]  Not funded  [ ]  Federal [ ]  State [ ]  Industry  [ ]  Foundation [ ]  Carroll College

[ ]  Other (specify):

**Part 2. Description of Project**

**Description of the proposed modifications to the protocol.** Address MINOR changes (e.g. in project title, project personnel, location of the study, data analysis, reporting procedures) as well as MAJOR changes (e.g. purpose and/or duration of the study, participant recruitment procedures, number of participants, procedures for maintaining confidentiality, informed consent processes). You must provide a justification of the proposed changes.

**Please mark the relevant processes and forms, from the approved protocol, that are modified or added in this rese:**

[ ]  Consent process [ ]  Consent forms [ ]  Recruitment process [ ]  Recruitment materials

[ ]  Interview Protocol [ ]  Survey instrument [ ]  Other

**ALL modified processes must be described; ALL modified forms must be attached.**

Please provide any other relevant information, especially information about risks associated with the research.

**\*\* Uploading this request to Moodle constitutes and electronic signature\*\***

**Name of Principal Investigator:**