

Carroll College
Office of International Programs
1601 N Benton Avenue
Helena, MT 59625-0002

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sackeret@carroll.edu or
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Education Abroad Host Institution Exit Form
ISEP students must complete the ISEP exit form, not this one.

At the end of your program, this form must be completed and signed by the exchange coordinator at your host institution before you leave the university. Without this form, your financial aid cannot be released for the following semester.

Full Name of Participant: _____

Carroll ID Number: _____ Email: _____

Full Name of host institution: _____

City: _____ Country: _____

Date classes began: _____ Date classes ended: _____

To be completed by student:

I have met with my coordinator and confirmed registration in the following classes:

Attach an additional sheet if necessary.

PLEASE NOTE ALL FIELDS ARE REQUIRED

Course #	Complete Course Title	Hours per week the class met	Total number of weeks the class met	Professor's Printed Full Name	Expected Grade (grades are not final until official transcript is received by Carroll—this grade is subject to change)

I have signed all necessary transcript release forms at my host institution and requested that a transcript be mailed to the Education Abroad Office at Carroll College:

Shannon Ackeret, Asst. Director, Education Abroad
 Carroll College
 1601 N. Benton Ave
 Helena, MT 59625
 USA

I have paid all outstanding balances incurred at my host institution.

I have copies of all syllabi, reading lists and other academic information that might be requested by the Carroll College registrar or academic advisor.

Student Signature _____ **Date** _____

Host Coordinator Acknowledgement: *"I have met with the above student regarding transcript issuance, and have received a copy of this form."*

Host Coordinator Signature _____ **Date** _____